

Progress Evaluation - Care Team Coordinator

Evaluation Area	Description	Score (1-5)
1. Team Management	Ability to oversee TA and TECA personnel, ensure efficiency, and train staff on procedures and equipment	
2. Patient Education	Effectiveness in educating patients about nutritional supplements and providing support for therapy sessions	
3. Operational Support	Success in collaborating with front desk for patient scheduling and maintaining organized documentation	
4. Inventory Management	Efficiency in managing nutritional supplements and therapeutic equipment inventory levels	
5. Patient Progress Monitoring	Regular communication with team and doctors about patient outcomes and therapy progress	
6. Staff Training	Thoroughness in conducting training on policy, procedures, and equipment usage	
7. Treatment Support	Quality of support provided during therapy sessions, exams, and x-rays	
8. Compliance Management	Success in maintaining exam and therapy compliance rates	
9. Documentation	Accuracy and organization of patient documentation and filing systems	
10. Team Communication	Effectiveness in facilitating communication between care team members	
Total Score:	/50	

Comments and Development Plan:

Evaluator: _____ Date: _____

Employee: _____ Date: _____